

CONFIRMED
MINUTES OF THE SPECIAL MEETING OF THE GOVERNING BOARD OF
COLORADO CITY UNIFIED SCHOOL DISTRICT #14
HELD IN THE DISTANT LEARNING ROOM
225 NORTH COTTONWOOD STREET
COLORADO CITY, ARIZONA

Held: 6:00 P.M. Monday, January 21, 2008 Mountain Daylight Time

GOVERNING BOARD MEMBERS PRESENT: Sam Zitting, Clerk
William Berry, Member
Charlette Chatwin, Member
Jared Hammon, Excused

OTHERS PRESENT: Carol Timpson, Superintendent/Principal
Fawneta Caroll, Assistant Principal
Mary Timpson, Business Manager
Joan Barlow, Teacher
Kris Dennison, Teacher
Terrisa Cawley, Teacher
Deloy Bateman, Teacher
Craig Chatwin, Teacher
Linda Earl, Teacher
Natalie Zitting, Coach
Hazel Zitting, Librarian
Betty Lou Barlow, Administrative Assistant

AGENDA

1. Call to Order

Sam Zitting called the meeting to order at 6:12 p.m.

2. Consent Agenda
 - A. Approval of Minutes
 - Regular Meeting, December 11, 2007
 - Executive Session, December 11, 2007

MOTION: William Berry motioned and Charlette Chatwin seconded the motion that the Governing Board approve the Regular Minutes and the Executive Session minutes for the meeting on December 11, 2007. Vote: All in favor. Motion Carried.

- C. Ratification of Vouchers Signed Between Meetings
Vouchers 8019, 8020

Charlette Chatwin inquired about medical supplies listed in one of the vouchers; Carol Timpson replied that Kris Dennison ordered some first aid supplies for the sports program's emergency kit. Charlette Chatwin asked if the Master Teacher for Principles was a book. Carol Timpson answered that it is a publication that Fawneta subscribes to which gives valuable advice to administrators. Other queries were made including why the District was paying the Arizona Department of Education. Carol Timpson informed the Governing Board that at the end of every year the District has to file a completion report on all the grants, to show how much money was used and then show the balance on that grant. The state then determines how much of the balance the District can keep and how much they need to send back. The checks reflect the portion being returned to the state. The Board then discussed the invoices for computer technicians. The District hired Mace Church to help Paul Timpson fix the student file server. Benchmark came in and reprogrammed the main data base server. The school has increased its Internet based programs this year and the current Internet service has not been sufficient. They recently doubled their purchased bandwidth. Charlette Chatwin asked if an oven went out in the kitchen. Carol Timpson confirmed that a machine that keeps food warm called a Poofier quit working and the District was able to buy a used Poofier from a company in St. George.

MOTION: Charlette Chatwin motioned and William Berry seconded the motion that the Governing Board approve the Ratification of Vouchers Signed Between Meetings, Vouchers 8019 and 8020. Vote: All in favor. Motion Carried.

3. Call to Public

Natalie Zitting approached the Governing Board about HBO contacting her about filming a sports program called Real Sports on our basketball teams. The show features inspiring athletic stories. Our story will show that the kids on the basketball team came from a rural, multicultural area where organized basketball hadn't been played. The story isn't going to be about religion, but it will be shown as one of the obstacles that the team has had to face. Zara Mamzani is the reporter from New York who will come and get familiar with the team and the school. She wants to talk to someone that will represent the school and Natalie asked if the Governing Board wanted to participate as each Board member is from a different part of the community. Natalie commented that Basketball has brought the community together in one gym. Zara will be here tomorrow and will meet with athletes and their parents at 7:30 p.m. in the gymnasium. Zara will talk about herself and the show and give the parents the angle she will take for the story. She has sent some DVDs for the parents review on some of the stories that she has aired. The basketball teams have been playing well this year amidst all the drawbacks. The students are talented, but there are some things that are holding us back like the size of the gym. That issue really needs to get out and maybe it will draw some sponsors to help the District build a bigger gym.

There were some concerns about the direction the program might take. Natalie confirmed that she has talked to Zara about the negative media attention the town has received in the past, and Zara has replied that this is a sports program. Religion will only be brought up to establish the background of the community. Natalie remarked that a parent, teacher, or coach will be present whenever a student is being interviewed.

4. Business Items

A. Presentation of El Capitan's Intervention Pyramid by LuAnn Williams

Craig Chatwin, Teresa Cawley, Linda Earl, Kris Dennison, Deloy Bateman, and Joan Barlow presented an Intervention Pyramid to the Governing Board. This pyramid lists the steps the school will take to help students who are failing and also those who excel.

Joan Barlow commented that so much time and energy is put into students that are failing classes, that the teachers agreed that the students that do well need to be recognized for their efforts.

The first step is Progress Reports. A weekly progress report is sent home to parents. It informs parents and students of their grade. The progress report is required to be signed and brought back. LuAnn Williams posts an Intervention List each day on the bulletin board in the hall. Students who are below a C- in any one class are required to attend Lunch Study. Lunch Study is a room designated where the students go to eat lunch and study. If a student has been in Lunch Study for a solid week and has not been able to pull up their grades on their own, then The Student Support Team will meet and send a letter home to the parents.

Sam Zitting asked if the letter that is sent home to parents if it is required for the student to get the letter signed and brought back. Linda Earl said the letter asks the parents to call the school and make an appointment to meet with the teachers so they can work out a plan for the student's success. The letter is mailed directly to the parents, it is not sent through the student.

The next step taken is that the Student Support Team meets with the student. Then, the Parent, Student and Teacher meet and make a contract for work to be performed. After this step is In-School Suspension. The student is suspended from every class and any social time. They are required to work alone in a designated area so they can get caught up in their work. Charlette Chatwin asked if this was in place last year. Joan Barlow responded that a version of it was, but the problem was that it took too long getting to this final step. William Berry asked if a change needs to be made in the parent-involvement portion, he wonders if there were parent involvement earlier then a student would immediately get caught up. The teachers all responded that for some of the worst offenders, there was not a lot of parent support.

Carol Timpson stated that the administration can send the progress report home and tell the students that they cannot come back until it is signed. It could be a short term suspension until the parents get involved. William Berry remarked that the bus drivers should be notified who should not get on the bus, because the student could get on the bus and the parent will think they are going to school. The students will go before the Governing Board after the In-School Suspension and they will be required to convince the Board that they desire to stay in school.

Kris Dennison commented that no child wants to stand up before adults and explain their situation, and the teachers want to be able to say to students that the Governing Board will confront them if they are faced with failing grades or behavior problems. Sam Zitting commented that the Governing Board will absolutely support the teachers in their efforts to help the students. William Berry commented that the Board trusts the teachers and administration to handle this.

The teachers felt that the students who were failing were taking up so much time and effort that the students who were actually doing well were being neglected. This year, they are trying to establish a positive side to the pyramid that will reward the students who are excelling and keeping up their grades. The first step is the Weekly Progress Reports. The next step is the Great Grades List which is a list that is posted to the side of the Intervention List that shows the students who have grades B or better. At the end of the quarter, a Great Grades Activity is hosted and the students who are on the Great Grades List are invited to attend. Linda Earl remarked that several Great Grades Activities have been held this year. A gentleman from Nevada brought his telescopes and hosted a Star Gazing Night, and there was an afternoon where the students could play board games and eat donuts and hot chocolate. Linda Earl remarked that the teachers would like to move into a monthly Great Grades Activity. Above the Great Grades, is the VIS or Very Important Student. These are the students with A- or above. The teachers would like to give those students special privileges, like roping off a part of the gym and serving the students cake and ice cream. The teachers are hoping that it will give the other students an incentive to attain higher scores. The High Honor Roll would recognize students that maintain a 4.0 all semester. The Hall of Fame is for students who have been on the Honor Roll for all 4 years. Sam Zitting commented that the entire pyramid for achieving students was a good idea.

Linda Earl said that the teachers are hoping the students on the bottom rung will see the rewards given to the students in the top rung and it will help bring the numbers in intervention down. William Berry commented on the positive side that he thinks the students do appreciate being recognized for excelling. Teresa Cawley stated that the Lunch Study List, the Intervention List, and the Great Grades List are updated every day and are posted side by side so that the students can see their names moving from one to the other, down to up. Fawneta Carroll said that they would like the students who are excelling to come in and tutor the intervention kids and help them get caught up. Sam Zitting on behalf of the Governing board thanked the teachers and their efforts to bring out the positive side. He complimented the teachers on how fast they help students recover when they start falling behind. On behalf of the governing board, he thanked the teachers for their efforts to ensure all students succeed.

B. Public Meeting with the Mohave County Assessor scheduled for January 29th

Carol Timpson informed the Governing Board that the meeting with the Mohave County Assessor will be held on Tuesday, January 29th at the Centennial Park Community Center at 7:30 p.m. Sam Zitting asked Carol Timpson if she would post a notice of the meeting at the Post Office and around the community to let people know about it.

C. Preschool Center

1. Consideration and Action on Preschool Center Playground

Carol Timpson stated that the District has emailed Bruce Wisan the Playground Lease and he is reviewing it. She explained the map of the Preschool Center to the Governing Board. She indicated the area that is District owned versus UEP owned. The District has submitted a lease to Mr. Wisan to use the playground area between the buildings and she is now questioning if that lease is the best option. She explained that the District may just want to fence their property and develop the preschool play yard directly west of the building rather than to the north and south. Sam Zitting asked

if Aaron Dockstader has looked at this proposal, Carol Timpson replied that he has and thinks it is a good idea. TLC could develop any of District property to the north of the center for their playground. Sam Zitting stated that before the Board approves this proposal then they ought to consider the cost of fence and the fund being used. Carol Timpson replied that the District is hoping to use fund 506 to cover the cost of the fence, these monies were generated by the surplus sale in 2005-06.

MOTION: Sam Zitting motioned and Charlette Chatwin seconded the motion that the Governing Board approve a fence being built around District property at the Preschool center provided that the District can come up with funds other than the General Fund and based on a \$7,500 to \$8,000 budget range. Vote: All in favor. Motion Carried.

2. Consideration and Action on Preschool Center Move

Carol Timpson informed the board that the Preschool intends to start moving this week. They will shut the preschool program down and will reopen on February 4th. Charlette Chatwin asked how the move will be handled. Carol Timpson replied that the preschool staff will box their items, then the school will recruit student volunteers to help move. As soon as the move is complete, the staff will host an open house for parents and staff members.

D. Approve Out of State Travel

Elizabeth Hammon + 1, Accelerated Learning Conference, Orlando, Florida Feb 2-5
Two Registrations transfer to Michigan in April for the Hope Foundation Conference

Carol Timpson informed that Governing Board that the District has brought the Accelerated Reading Program down to the lower grades. Elizabeth Dockstader was the expert, and she moved to Masada School. The District would like Elizabeth Hammon to become the Accelerated Reader and Math coordinator for the lower grades. Carol Hammon would also like one other person to go from the upper grades to that training. The workshop will be funded through Title II monies.

The Governing Board has approved five travels to the Hope Foundation. Fawneta Caroll, Craig Chatwin, and Cathy McCormick are going to Sedona, Arizona in April. There are two registrations left, and Carol Hammon would like permission to change the registration to Michigan in April.

MOTION: Charlette Chatwin motioned and Sam Zitting seconded the motion that the Governing Board approve Elizabeth Hammon's travel plus one to the Accelerated Learning Conference in Orlando, Florida in February 2-5, and two registrations transferred to Michigan in April for the Hope Foundation Conference. Vote: All in favor. Motion Carried.

E. Accept \$1000 Donation to Scoreboard from the Kaibab Piute Tribe

Carol Timpson referred the Governing Board to a letter and check copy from the Piute Tribe that states they donated \$1000 to the school for a score board.

Three Piute Tribe students transferred to El Capitan this year and the mother has volunteered as an assistant coach to the girls' basketball team. She informed Carol Timpson that the tribe has donated money for scoreboards in the past, and asked Carol to put together a request to present to their tribe. Sam Zitting asked Carol Timpson if she would follow through and make sure a thank you letter is sent to the tribe with the basketball team signatures.

MOTION: Sam Zitting motioned and William Berry seconded the motion that the Governing Board accept the \$1000 Donation to the Scoreboard from the Kaibab Piute Tribe. Vote: All in favor. Motion Carried.

F. Accept Tax Credit Donations

MOTION: Sam Zitting motioned and Charlette Chatwin seconded that the Governing Board accept Tax Credit Donations. Vote: All in favor. Motion Carried.

G. Consideration & Action on joining the Border League for 7th & 8th Graders

The Border League is based out of St. George. There are twelve games and a tournament. The cost is \$15 dollars per student, and a \$100 dollars for the tournament. If this District hosts the game then it pays for the referee fees. The team will be playing the Middle Schools in Washington County. Most of the games will be played in St. George. This league will help the younger grades be able to compete before they hit high school basketball. Carol Timpson said that in some school the parents are required to bring their child to the game and that encourages parent support. Sam Zitting asked if they accepted our facility. Carol Timpson replied that they said they don't get very large crowds for this age group. She stated that last year the Junior League didn't get any games, they came three times a week and practiced and never got to play other schools. Sam Zitting asked when their season starts. Carol Timpson replied that as soon as High School Basketball is through, the Junior League starts.

The registration is due February 27th, Aaron LaCorti and Coach Heaton have agreed to coach Boys Junior League, and we are hopeful that Shaina will coach the Girls Junior League. They will train for a week and have tryouts and make a selection for two teams. Joel Heaton doesn't want to eliminate anyone in this age group. Expensive jerseys are not required but the uniforms must be the same color and numbered. The students will be required to have insurance and a physical. The coaches want to see how much parental support there is before they begin the league. Sam Zitting asked if the school will provide the transportation. Carol Timpson replied that at Fredonia, parents were required to provide the transportation. William Berry stated that the board could approve joining this league with the understanding that the parents will be required to get their students to the games. The games are shorter than High School league, they only go an hour. Carol Timpson asked if the school could buy the jerseys and pay the admission fees, the parents would then pay a jersey rental fee, and cover the remaining costs.

MOTION: William Berry motioned and Charlette Chatwin seconded the motion that the Governing Board approve the District joining the Community Education Border League for the 7th and 8th

graders with the stipulation that the parents realize all the costs involve, provide the transportation for the students, and have a willing commitment to be involved. The school will provide the \$15 dollar entrance fee and the \$100 tournament fee; the District will also buy the jerseys and rent them to the students for a fee. Vote: All in favor. Motion Carried

H. Letter to Public Regarding Tax Valuation Decrease

Jared Hammon has agreed to stand up in the Tax Meeting and read this letter if the Governing Board approves it. William Berry remarked on a part of the letter "For the past three years, the District's primary tax rate has been 11.4664. Under similar circumstances and debt free, the District assessment would be approximately 8.75. This valuation reduction will make that 8.75 assessment rise to 13.5." He asked if it should state a solution at the end of the paragraph instead of being unclear. Carol Timpson replied that the letter could say what efforts the District can make that will lessen the load on the surrounding communities. Sam Zitting stated that the letter should start by identifying that the tax valuation decrease was caused by the 25% reduction given to the United Effort Plan.

MOTION: Sam Zitting motioned and William Berry the motion seconded that the Governing Board approve Jared Hammon, President, to read the letter with the changes discussed on behalf of the Governing Board at the tax meeting. Vote: All in favor. Motion Carried.

I. Approve New Employees – Gwendolyn Yates, Miranda Dockstader, Sherrie Barlow

Gwendolyn Yates and Sherrie Barlow are both being hired by Title I department as teaching assistants. Miranda Dockstader is being hired as a temporary employee that will help with the finish up work at the preschool center.

MOTION: William Berry motioned and Charlette Chatwin seconded that the Governing Board approve the new employees Gwendolyn Yates and Sherrie Barlow as Title I Aides and Miranda Dockstader as a temporary employee for the Preschool Center. Vote: All in favor. Motion Carried

J. Consideration and Action Regarding District Representation at the State Board of Education on January 28th

Carol Timpson informed the Board that Peter Davis has asked her to represent the District to the State Board of Education on Monday, January 28th. He wants the Board to see that she is capable of running the District and Peter is just a monitor.

MOTION: Sam Zitting motioned and Charlette Chatwin seconded the motion that the Governing Board approve Carol Timpson to represent the district at the State Board of Education on January 28th. Vote: All in favor. Motion Carried.

5. Financial Reports
 - A. Cash Position
 - B. Expenditure Budget
 - C. Grants Status
 - D. Student Activities Report
 - E. Cash Flow Analysis

F. Purchases over \$5,000

Next meeting set for February 18th at 6:00 p.m.

9. Adjournment

Sam Zitting adjourned the meeting at 8:24 p.m.